Berryfields
Parish Council

You are hereby summoned to attend the Berryfields Parish Council meeting, to be held at Roman Park Hall, Sir Henry Lee Crescent, HP18 0YT on Wednesday 18th November 2026 commencing at 7.30 pm for the purpose of transacting the following business

Anthea Cass
Clerk to the Council 11th November 2026

AGENDA

Members of the public are warmly welcome.

26.1 Apologies for Absence

26.2 Declarations of Interest

To receive any pecuniary or non-pecuniary declarations of interest and any requests for dispensation.

26.3 Open Forum (under adjournment)

Members of the public are invited to speak to the Council to raise issues or concerns, ask questions or make comments concerning Berryfields. (This session will last for a maximum of 20 minutes. Members of the public may indicate that they wish to speak during debate by raising their hand. The Chairman will recognise them, but it is requested that comments are brief, relevant, and not repetitive). Subject to Standing Order 3(e) a member of the public shall not speak for more than 5 minutes.

26.4 Police Report

26.5 Planning

PL/26/08681/FA | Householder application for single storey rear extension | 60 Blue Rock Drive Aylesbury Buckinghamshire HP18 1AW

Full details: PL/26/08681/FA

26.6 Minutes

To approve minutes of the Parish Council meeting 21st October 2026.

26.7 Land & Facilities

Update as circulated on Clerk's report.

To receive and approve the final tender for the build of the car park and to agree use of further S106 funding for the corrected cost along with ground works. £17427.

To further consider the future life of the stage. Resolution required.

To revisit the tender recommendation for the new park equipment for Gateway Park. Full details in Clerk's Report.

To approve the installation of a cycle chicane at the bottom of Roman Park. MV Kelly to quote for work and installation. Full details in Clerk's report.

Allotments

26.8 Finance

26.8.1 To approve the payment run as circulated and to ratify budgeted payments made outside the Parish Council meeting.

26.8.2 To agree the accounts to end October 2026 as circulated.

26.8.3 To approve the maintenance work on the hedgerow at Siddington Drive. Details in clerk's report.

26.8.4 To approve the planting of the new trees around the allotment perimeter donated from a grant awarded from Buckinghamshire Council.

26.8.5 2027 Precept / Budget Setting - To begin discussions on the budget and precept setting. Bucks Council will issue their Tax Base information to parish councils on 1/12/26.

26.9 To consider community grant application from Little Berries as circulated.

26.10 Policies for review

To consider and approve the following policies and adopt the new policies, as circulated:

- Gifts and Hospitality v2.0
- IT and Information Security v2.1
- Advertisers Terms and Conditions v1.0
- Health and Safety v3.0

26.11 Working Party updates

26.11.1 Finance Committee

26.11.2 Community Speed watch Committee

26.12 Ongoing Projects

- Santas Grotto – update.
- Santa Sleigh – update.

26.13 Our Berryfields

Update

26.14 Meetings & Matters of Report

26.15 Date of Next Meeting

20th January 2027

No meeting in December. Proposed Finance meeting 16th December 2027.